



**FIRST BANK**

The **one** who's here.

**Community Development  
Grant Application**

This application is interactive and may be completed on your computer by clicking on the fields to complete them. A blank form may also be printed and typed or neatly hand written.

**\*ALL FIELDS MUST BE COMPLETED\***

You may include additional pages and documentation to support the grant request, but not in lieu of completing the application fields. All applications must be completed by authorized representatives of the organization requesting funds. Please review the FIRST BANK COMMUNITY DEVELOPMENT GRANT GUIDELINES for details.

**1. ALL GRANT APPLICANTS MUST COMPLETE**

**Date:** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

**Tax ID #:** \_\_\_\_\_

**Physical Address (REQUIRED):** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Organization's Website Address:** \_\_\_\_\_

**Status: (Check One)**

Non-Profit     Tribal Entity     Government     For Profit     Other

Check the definition(s) that best applies to the PRIMARY PURPOSE use of the grant requested:

Promotes economic development by assisting businesses that have gross revenues of \$ 1 million or less

Creates/Retains/Improves Jobs

Provides services to youth/elderly/disabled

Revitalizes/stabilizes neighborhood/geographies

Creates/Promotes entry-level jobs

Supports/provides community services to low-and moderate-income

Affordable housing for low- and moderate-income

Will any of the grant proceeds be used for housing and/or housing related purposes?      Yes      No

**If yes, indicate the number of units:**

**Single Family Owner**

Multi-Family Rental

Single Room

**Single Family Rental**

**Single Bed**

Continued on next page:



Continued from Page 1

Will all of the grant funds requested be used to benefit the communities/individuals of southeast Alaska?

Yes                      No

If no, what percentage will be targeted in southeast Alaska?

Please list those communities **below**.


Please complete the address information where the funds will be used. If there are multiple locations, provide the physical address where the majority of funds will be targeted:

Physical Address:

City:

State:

Zip Code:

Of your clients that will be served with these grant proceeds, complete the percentages of the following income categories.

BASED ON ANNUAL HOUSEHOLD INCOME:

Less than \$40,300 (Low Income)

>\$40,300 and less than \$64,480 (Moderate Income)

If you cannot reliably complete the percentages within the income categories above, please select the income based program that provides the best basis for determining the income category of the majority of your clients that will be served with these grant proceeds:

Alaska School Breakfast & Lunch Program

Alaska Head Start

Alaska Denali Kid Care

Alaska Medicaid

Is the purpose or use of this grant request part of a comprehensive community development, economic development, or housing plan strategy?                      Yes                      No

If yes, specify:

Other than this grant request, list the main sources of funding for your organization, program, project, etc. (up to five):

Source	Amount	Received/Date	Expected/Date
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Which First Bank Employee can speak on behalf of your grant request?



Continued from Page 2

**IN ADDITION TO THIS APPLICATION, PLEASE PROVIDE:**

A cover letter providing an overview of your organization stating your mission, and how this request fits the First Bank Community Development Grant guidelines and its funding priorities.

Provide a list of Board of Directors, key employees, their positions and telephone numbers (you may use the most current IRS Form 990 or equivalent for this purpose)

**\*STOP\***: If this grant request is \$3,000 or less, you may skip Section 2 and go to the Authorization section.

**2. ALL GRANT REQUESTS GREATER THAN \$3,000 MUST ALSO PROVIDE:**

A current budget based on the type of request from page 1

If a project request - identify the time line of the project

**AUTHORIZATION**

The requester listed below certifies that they are authorized to represent the organization applying for a First Bank Community Development Grant and that the information contained in this application and any attachment thereof is accurate. The undersigned agrees that if a grant is awarded to the organization:

- (1) The grant would be used for the purposes applied for, including any conditions required by First Bank, and may not be expended for any other purpose without prior written authorization from First Bank;
- (2) First Bank has not been provided with anything of material value in exchange for the grant; and
- (3) Information about the organization and the grant may be used by First Bank in any published materials.

**SUBMISSION OPTIONS:**

or

Mail to :  
First Bank

Ketchikan, AK 99901

**Application Deadlines:**

Last business day of each month for consideration with grant requests for that month.

Applications will be accepted at any time, but may be held until the end of business of the next deadline date or at the beginning of the calendar quarter in which funding is needed for final decision making and notification.

Please allow up to 30 (thirty) days from each deadline date for decision notification.

# Community Development Grant Guidelines

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## PURPOSE

First Bank is committed to the vitality and success of the customers and communities it serves. The Board of Directors and management understand the need to maintain strong ties at the community level and the responsibility to invest in and serve the customers and markets that provide its sources of funding.

## GENERAL GUIDELINES

Grants up to \$5,000 will be awarded to qualified organizations that support the revitalization of communities, expand affordable housing and economic opportunities and improve community facilities and services, *principally to benefit low- and moderate-income individuals and families in designated distressed and underserved communities throughout southeast Alaska.* Requests will not be considered from **individuals or organizations outside of Alaska.**

### Types of Support:

Within these general guidelines, we consider the following requests:

#### 1. Program and Project Support

We consider requests to support programs and projects that are highly effective or innovative that primarily benefit low- and moderate-income individuals and families and do not duplicate other programs or services.

### Funding Priorities:

Through First Bank Community Development, we support the creation of economic opportunity through grants to organizations that provide affordable housing, encourage self-sufficiency, and assist economic development with the primary benefit to low- and moderate-income individuals, families or areas.

#### 1. Economic Priorities

- *Affordable Housing*

We Support:

- Organizations that support the preservation, rehabilitation and construction of quality affordable housing that assists low- and moderate-income populations
- Programs that provide home buyer counseling and related economic education to individuals and families with low and moderate incomes

- *Self-Sufficiency*

We Support:

- Programs that assist low- and moderate-income individuals in development of work and life skills essentials to self-sufficiency, with a focus on work-entry programs, specific skills training, employment retention, and personal financial management training.
- Broad child-care and transportation initiatives designed to help people transition from welfare to work.

- *Economic Development*

In low- and moderate-income areas and distressed and underserved communities, we fund programs that support small business development and expansion, commercial revitalization, and job creation.

# Community Development Grant Guidelines

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## 2. EDUCATION

We support:

- Innovative programs that help low-income and at-risk students succeed in school and prepare for post-secondary education
- Financial literacy training
- Effective mentoring programs

Priority is given to programs that reach seniors, youth, and disabled individuals.

## INCOME CATEGORIES DEFINED

For the customers and communities served by First Bank, the Area Median Income (AMI) per household is currently \$80,600. As a percentage of that income figure, the categories are defined as follows:

- Low Income – income is less than 50% of AMI or \$40,300
- Moderate Income – income is at least 50% (\$40,300) and less than 80% of AMI or < \$64,480

Other income-based categories are common (Medicaid, Head Start, School Lunch programs, etc.), but if possible, should be related to the AMI categories defined here.

## HOW TO APPLY

A First Bank Community Development Grant Application must be completed with any required attachments. The application may be obtained at any First Bank branch or office location, downloaded from the bank's website at [WWW.FirstBankAK.com](http://WWW.FirstBankAK.com) or contact Sheila J Kleinschmidt, Vice President at 907-228-4256 or [skleinschmidt@firstbankak.com](mailto:skleinschmidt@firstbankak.com)

Follow the application submission options on the application form or return the completed application and attachments to any First Bank branch or office location.

## APPLICATION DEADLINES

***Last business day of each month for consideration with requests in that month. Applications will be accepted at any time but will be held until the end of business of the next deadline date for review and final decision making. Please allow up to 30 days from each deadline date for decision notification.***

## NOTIFICATION

Each organization will be notified of application receipt and the outcome of the submitted application. Grant awards are based on funding availability. First Bank reserves the right to deny applications that are not consistent with the bank's community development objectives or to organizations whose practices are not in keeping with equal opportunity policy. First Bank may also revise and place conditions upon approved grants to maintain such consistency.

**Authorized Signature:**

**Title:**

**Date:**



# FIRST BANK

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**Photo Release Form  
Personal Image Use**

I hereby grant to First Bank, its representatives and employees the irrevocable and unrestricted right to use, reproduce and publish photographs of me, including my image and likeness for editorial, trade, printed or electronic publications, Web sites or other electronic communications. I further agree that my name and identity may be revealed in descriptive text or commentary in connection with the image(s). I authorize the use of these images without compensation to me. I hereby release to First Bank, its representatives, employees from any and all claims, actions and liability related to its use of said photographs.

Signature

Date

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Printed Name

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If under 18, signature of parent / guardian

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Printed name of parent/guardian

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